



**ARKANSAS  
DEPARTMENT OF ENVIRONMENTAL QUALITY**

MIKE HUCKABEE, GOVERNOR  
 Marcus C. Devine, Director

**Pre-Approved Grant Number**  
 APPLICANT PLEASE ENTER NUMBER  
 PCO 01-04

**Solid Waste Management Division, Recycling Branch  
 SOLID WASTE AND RECYCLING GRANTS  
 STATE FISCAL YEAR 2004 APPLICATION FORM**

- 1.0 Pulaski County Regional Solid Waste Management Dist  
 Name of Applicant (This may be a city, county, municipality, etc )
- 1.1 Carol Bevis  
 Contact Person (This person must be available to answer questions regarding this grant.)
- 1.2 410 W. Third Suite 210 Little Rock Pulaski 72201  
 Address City County Zip
- 1.3 ( 501 ) 340-8787 340-8785 cbevis@pulaskiswdistrict.org  
 Area Code Telephone Fax E-mail

2.0 Grant Category: Check One (Please select only one category per application.)

<input type="checkbox"/>	Administrative	<input checked="" type="checkbox"/>	Material Recovery Facility
<input type="checkbox"/>	Composting Equipment Specify type	<input type="checkbox"/>	Recycling Equipment Specify type
<input type="checkbox"/>	Education	<input type="checkbox"/>	Solid Waste Planning
<input type="checkbox"/>	Market Development	<input type="checkbox"/>	Transfer Station with Recycling

2.1 Project Total Cost Grant Amount Requested  
 \$ 93,670 \$ 90,000.00

- 3.0 **Project Description** – All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:
- 3.1 The project's goals and how the project will be conducted (such as, how will materials be collected and marketed, and how public awareness of the project will be increased).
- 3.2 What items are/will be recycled.
- 3.3 Project location and population served by the proposed project (whom do you expect to participate in the program?).
- 3.4 The days and hours of operation. (If funding equipment, how many days/hours will it be used for the project?)

**Attached**

## PROJECT DESCRIPTION

A portion of the 2004 recycling grant funds will be used for three staffed permanent household chemical collection centers.

The Pulaski County Regional Solid Waste Management Dist. has worked with its municipal governments in the county to try to implement the most efficient, integrated solid waste management program possible. The District and the local municipalities work toward educating the encouraging Pulaski County residents to participate in those programs. Pulaski County has one of the most comprehensive programs in the state and consistently strives to improve and update available services.

The implementation of the permanent household chemical collection facilities will expand the scope of services offered to our residents. This will be a program not offered by any other local government in the District.

Specific goals and objectives for the District's household chemical collection sites will include:

Providing collection of household chemicals which should be segregated from the waste stream entering the landfill.

Provide education concerning this state of the art recycling program

Provide ways to increase knowledge of and participation in household chemical collections.

The collection centers will collect latex and oil based paint, paint solvents, motor oil, gasoline and antifreeze, common household cleaners such as ammonia, bleach, disinfectants, liquid and powder cleaners, oven cleaners and drain cleaners, household and car batteries, medical waste-sharps only, pesticides, herbicides and insecticides. There will be special events for annual collections and for electronics.

The three locations are units located on City of Little Rock Public Works property, at 12<sup>th</sup> and Willow just inside the North Little Rock Public Works Compound and at 3403 W. 33<sup>rd</sup> St. across from the Pulaski County Sanitation Dept. in Little Rock. The days and hours of operation are as follows: 2<sup>nd</sup> Saturday is at County Sanitation, 3<sup>rd</sup> Saturday is in North Little Rock and the 4<sup>th</sup> Saturday is at Little Rock Public Works. Each Tuesday the North Little Rock Center will be open, each Wednesday the Little Rock Public Works will be open and each Thursday the County site will be open. The hours on Saturday are from 7 to 12 noon. The weekday hours are 7-9:30 am and 4-6:30 pm. The weekday afternoon hours will be adjusted according to the time of the year.

The Pulaski County Regional Solid Waste Management Dist. collected 59 tons of household chemicals in 2004. Five tons were collected for reuse.

**APPENDIX A – PROJECT BUDGET**  
**COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.**  
**REVENUE SHOULD BE PROJECTED FOR THREE YEARS.**

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**(A) PROJECT BUDGET SUMMARY – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.**

(A) Project Budget and Summary	ADEQ Grant Funds Requested	Matching Resources*	Total Costs
1. Personnel Services	10,000		10,000
2. Professional Services	1,140		1,140
3. Capital Outlay lease on buildings	10,800		10,800
4. Services and Supplies	71,730		71,730 (71,730)
5. Total ADEQ Grant Funds Requested (Transfer to Page 1)	93,670		93,670
6. Total Matching Resources Committed to the Project		(3,670)	
<b>TOTAL PROJECT COST (Transfer to Page 1)</b>		<b>3,670</b>	<b>93,670</b>

**(B) REVENUE TO CONTINUE PROGRAM – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.**

(B) Revenue to Continue Program	Year 1	Year 2	Year 3
Grant Funds (specify type of grant)			
Household Chemical Collection Centers	93,670.00	93,670.00	93,670.00
Landfill Tipping Fees			
Local Sales Tax			
Mandatory User Fees			
Sale of Recycled Material			
Solid Waste Assessment			
Other (specify)			
<b>TOTAL REVENUE</b>	<b>93,670.00</b>	<b>93,670.00</b>	<b>93,670.00</b>

RSWMD Boards agree to:

- Establish or designate at least one adequate recyclable materials collection center in each county.
- Ensure that all applicable federal, state and local permits and licenses have been obtained; the project has begun; and adequate revenue sources for continuation of the program are in place before disbursing grants funds.
- Ensure that recipients conform to all state laws that are applicable to the purchase, use or sale of equipment and facilities secured with state funding.
- Ensure that facilities or equipment purchased with grant funds be used exclusively for the general purposes specified in the grant application. **Note: facilities and equipment purchased with grant funds may not be sold, traded or transferred without the Department's written consent.**
- Require grant recipients to maintain an orderly accounting system to document that expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks and other appropriate paperwork.
- Review any change order forms submitted. If approved, submit to ADEQ.
- Review requests for delay of start of grant projects. If approved, submit to ADEQ.
- Compile and submit annual progress reports to ADEQ by **September 1** of each year for a period of five years following the disbursement of funds, or until the expenditure of grant funds is complete.
- Notify ADEQ in the event a recipient has not met conditions of the approved grant application.

**All grants are subject to audit.** Department personnel have the right of access to all records pertaining to a grant-funded project or activity.

I hereby certify that I have read and agree to the conditions of grants as stated above and contained in the listed legislation and regulation.

*Carol Bous*

Signature of Applicant's Authorized Representative

*Recycling Coord.*

Title

*340-8787*

Telephone Number

*6/22/04*

Date

*Floyd H. Villines, III*

Signature of RSWMD Board Chairman

*Judge F.G. "Buddy" Villines, III*

Print name

*6/24/04*

Date

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## APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS

The following items are **not** eligible  
for funding from recycling grants:

Taxes  
Reimbursement of funds  
Retroactive purchases  
Legal fees  
Licenses or permits  
Land acquisition  
Vehicle registration  
Utilities including telephone  
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$10,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before pre-application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.

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**5.0 Signature and certification**

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.

*Carl Beuss*

Signature of Applicant's Authorized Representative

Recycling Coordinator  
Title

340-8987  
Telephone Number

6/22/04  
Date

*Floyd G. Villines, III*

Signature of RSWMD Board Chairman

F.G. "Buddy" Villines, III  
Print name

6/24/04  
Date

THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.

*Robert L. Humber*

Signature of ADEQ Recycling Branch Manager

07-09-04  
Date

*Steve Martin*

Signature of ADEQ Solid Waste Management Division Chief

07-09-04  
Date

For office use only

Regional Recycling Coordinator

**4.0 Administrative Requirements**

**4.1** Does the applicant hold current environmental permits required for this project?

Yes \_\_\_ No \_\_\_ No, but have applied \_\_\_ Not Applicable X\_\_\_

**4.2** If existing equipment serves the project area, provide justification why this project is not a duplication of services. There is no duplication.

**4.3** Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*

Yes \_\_\_X\_\_\_ No \_\_\_

**4.4** Projected beginning date July 1, 2004

**4.5** Projected completion date June 30, 2005

**4.6** Attach completed Budget, Appendix A

**4.7** Attach signed Minimum Conditions of Grants, Appendix B

**4.8** Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

**Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.**

The establishment of these permanent centers will allow the residents the opportunity to dispose of their household chemicals three days a week and three Saturdays a month. This adds to the convenience and will promote more participation.

The average American stores approximately 100 pounds of household chemicals in their homes. The need for permanent sites is apparent by the frequency of telephone calls to the District.

This information will be included in the Annual Report and will include progress information.



## **PUBLIC NOTICE**

The Pulaski County Regional Solid Waste Management District will submit grant applications to the Arkansas Department of Environmental Quality for grants from the State Recycling Fund for \$386,977. The applications propose to utilize funds in the following ways: Household Chemical Collection Facilities \$90,000, Pulaski County mobile recycling trailer \$29,000, Administration \$52,516, Solid Waste Dist. Plan \$10,000, Three staffed recycling drop-off centers for Little Rock and North Little Rock 97,500, Recycling Drop-off centers in Sherwood \$12,000, Recycling Center in Jacksonville \$12,000, Recycling Drop-off Center in Maumelle \$6,000, Educational Grants \$15,744 and Supplemental Grants to existing programs \$62,217. Applications may be viewed at the District's office at the address below. Written comments may be sent to Pulaski County Regional Solid Waste Management Dist., 410 W. Third St., Suite 210, Little Rock, AR 72201. Written comments will be accepted until July 13<sup>th</sup>. Questions regarding the above may be directed to Carol Bevis at 340-8787.

Run (1) time